



## ***NBN Pre-Cloud Questionnaire***

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*Congratulations on deciding to make the move to the Cloud! This questionnaire is the first-step to getting your Business there. Please complete this and email (cloud@nbnaz.com) or fax (480-222-6021) it back ASAP so that we can begin the next step. Once we receive this, we will schedule time for one of our Engineers to validate the information, allowing us to finalize your proposal.*

*Thank you for your time and assistance; we're looking forward to enabling and supporting your technology needs.*

- NBN Team

Company: \_\_\_\_\_ Date: \_\_\_\_\_

*\*If you need additional space, please attach separate documentation with corresponding numbers.*

1. How many PC's are in your network? \_\_\_\_\_ Laptops? \_\_\_\_\_ Tablets? \_\_\_\_\_

Please list the following details under the sub-heading below for all PC's, Laptops, etc:

Make:                                      Model:                                      Memory:                                      Operating System:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_
- e. \_\_\_\_\_
- f. \_\_\_\_\_
- g. \_\_\_\_\_
- h. \_\_\_\_\_

2. What is the TOTAL Number of Users in your Business? \_\_\_\_\_ Will they ALL need Cloud? \_\_\_\_\_

3. Do any users CURRENTLY use Remote access? (Y/N) \_\_\_\_\_ If "Yes," how many? \_\_\_\_\_

4. Will they continue to need Remote Access once in the Cloud? \_\_\_\_\_ How many? \_\_\_\_\_

5. What is the TOTAL number of Printers your Business has? \_\_\_\_\_

6. Please list the following details under the sub-heading below for all PRINTERS:

Make:                                      Model:                                      Networked? (Y/N):

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_
- e. \_\_\_\_\_
- f. \_\_\_\_\_
- g. \_\_\_\_\_
- h. \_\_\_\_\_
- i. \_\_\_\_\_



7. Please list specific software programs and versions CURRENTLY used on ALL your PC's:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_
- e. \_\_\_\_\_
- f. \_\_\_\_\_
- g. \_\_\_\_\_
- h. \_\_\_\_\_

8. Anti-Virus software and versions CURRENTLY used on ALL your PC's:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_

9. Do you currently have a Firewall in use? (Y/N): \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_

10. Router currently in use? (Y/N): \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_

11. U.P.S. currently in use? (Y/N): \_\_\_\_\_ What is the load? \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_

12. Do you have any Servers? How Many Total? \_\_\_\_\_

- No If "No," please skip the requested server information, below.
- Yes If "Yes," Please provide the following:

13. Server OS & Versions:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

14. Server Software & Versions:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_
- e. \_\_\_\_\_
- f. \_\_\_\_\_
- g. \_\_\_\_\_
- h. \_\_\_\_\_
- i. \_\_\_\_\_
- j. \_\_\_\_\_



15. AntiVirus Software & Versions:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_
- e. \_\_\_\_\_

16. Total Storage Capacity: \_\_\_\_\_ Used Capacity: \_\_\_\_\_

17. Backup Method: \_\_\_\_\_ Frequency: \_\_\_\_\_

18. Do you currently store Backups Off-site? (Y/N): \_\_\_\_\_ Do you want On-site storage? \_\_\_\_\_

19. Have you ever had to do a restore? \_\_\_\_\_ Was it Successful? \_\_\_\_\_

20. What is the current size of your backups? \_\_\_\_\_ Will you need more capacity? \_\_\_\_\_

21. What is the size you want? \_\_\_\_\_ When? \_\_\_\_\_

22. How many Switches do you currently have? \_\_\_\_\_ Are they sufficient? \_\_\_\_\_

- 48-Port How Many? \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_
- 48-Port How Many? \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_
- 24-Port How Many? \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_
- 24-Port How Many? \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

23. Who is your current Internet provider? \_\_\_\_\_ Acct#: \_\_\_\_\_

24. What is the current upload/download speed? \_\_\_\_\_

25. Are you under contract? (Y/N): \_\_\_\_\_ Expires: \_\_\_\_\_

*\*Please supply a Copy of bill (to determine availability & provider options) with this completed form*

26. What is the TOTAL Number of Phones? \_\_\_\_\_ Make: \_\_\_\_\_ Mod: \_\_\_\_\_

27. How many Faxes? \_\_\_\_\_ Make: \_\_\_\_\_ Mod: \_\_\_\_\_

28. How many Phone lines do you CURRENTLY have? \_\_\_\_\_ How many will you need? \_\_\_\_\_

29. Who is your current Provider? \_\_\_\_\_ Acct: \_\_\_\_\_

*\*Please supply a Copy of bill (to determine availability & provider options) with this completed form*

30. Please list the goals your business wants to achieve and why you're considering the Cloud:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_
- e. \_\_\_\_\_
- f. \_\_\_\_\_
- g. \_\_\_\_\_
- h. \_\_\_\_\_
- i. \_\_\_\_\_
- j. \_\_\_\_\_



31. List all specific software desired for hosting in the cloud (Outlook, Word, Adobe, QuickBooks, etc.)

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_
- e. \_\_\_\_\_
- f. \_\_\_\_\_
- g. \_\_\_\_\_
- h. \_\_\_\_\_
- i. \_\_\_\_\_

32. Is there a budget already approved for Cloud? \_\_\_\_\_ \$ \_\_\_\_\_

33. Is there a budget for possible new hardware, which may be required for the Cloud? (Y/N) \_\_\_\_\_

36. Are you willing and able to upgrade or change some or all of your equipment as necessary to be able to be hosted successfully in the Cloud? (Y/N): \_\_\_\_\_

37. If the Cloud is determined to NOT be the best solution for your business at this time (for hardware or any other restrictions), are you willing to consider alternative solutions? (Y/N): \_\_\_\_\_

34. Have you used a Managed Service Provider before? (Y/N): \_\_\_\_\_

35. If "yes," were you satisfied with the services? (Y/N): \_\_\_\_\_

36. If "Yes," why were you satisfied? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

37. If "No," why not? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

38. What stage of Cloud are you at?

- Information Gathering
- Planning
- Need a Proposal
- We have a timeline
- We need it yesterday
- Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

39. How did you hear of NBN?

- Returning Client
- NBN Website
- Online search: \_\_\_\_\_
- Referral: \_\_\_\_\_
- Networking: \_\_\_\_\_
- Other : \_\_\_\_\_

Completed by: \_\_\_\_\_

Date: \_\_\_\_\_



***This section for Nothing But NET use only:***

<b>Software Licensing</b>	
Quantity	Description

<b>Server Space (if multiple servers please list required space per server in 50GB increment)</b>	
Server	Space Needed

<b>Backup Space (if multiple servers please list required space per server in 50GB increment)</b>	
Server	Space Needed

<b>Additional Notes or Recommendations</b>

*Completed by:* \_\_\_\_\_ *Date:* \_\_\_\_\_